

ACRL STATISTICS 2011-2012 WORKSHEET

This worksheet is designed to help you plan your submission for the 2011-2012 *ACRL Statistics*. The figures on this worksheet should be similar to those in the web form, except in cases where data are unavailable. If an exact figure is unavailable, use "NA/UA". If the appropriate answer is zero or none, use "0".

Reporting Institution _____ Date Submitted _____

Report Prepared by (name) _____

Title _____

Email address _____ Phone number _____

Contact person (if different) _____

Title _____

Email address _____ Phone number _____

COLLECTIONS:

1. Titles held June 30, 2012 (all formats) (1) _____
2. Volumes held June 30, 2012 (print plus electronic) (2) _____
3. Basis of print volume count is (3) _____ Physical
_____ Bibliographic
4. Electronic books (included in question 2) (4) _____
5. Are the below figures reported in Canadian dollars? (5) _____ Yes _____ No

EXPENDITURES

6. Total Library Expenditures (exclude fringe benefits) (7 + 8 + 9) (6) _____
7. Total Library Materials Expenditures (7a + 7b + 7c) (7) _____
 - 7a. One-time resource purchases (7a) _____
 - 7b. Ongoing resource purchases
(e.g. subscriptions, annual license fees) (7b) _____
 - 7c. Collection support (7c) _____

8. **Total Salaries and Wages** ($8a + 8b + 8c$) (8) _____
 (Exclude fringe benefits; **Report fringe benefits in question 10**)
- 8a. Professional staff (exclude fringe benefits) (8a) _____
- 8b. Support staff (exclude fringe benefits) (8b) _____
- 8c. Student assistants (exclude fringe benefits) (8c) _____

9. **Other operating expenditures** (9) _____

FRINGE BENEFITS (Provide a detailed footnote on what this includes)

10. **Fringe benefits** (10) _____
11. **Official designated percent** (11) _____

EXPENDITURES FROM EXTERNAL SOURCES

12. **Consortia/Networks/Bibliographic Utilities Expenditures from External Sources** (12) _____

PERSONNEL (Round figures to nearest whole number)

13. **Total Staff FTE** ($13a + 13b + 13c$) (13) _____
- 13a. Professional staff, FTE (13a) _____
- 13b. Support staff, FTE (13b) _____
- 13c. Student assistants, FTE (13c) _____

INSTRUCTION

14. **Number of library presentations to groups** (14) _____
- 14a. Is the library presentations figure based on sampling? (14a) _____ Yes _____ No
15. **Number of total participants in group presentations reported in line 14** (15) _____
- 15a. Is the total participants in group presentations figure based on sampling? (15a) _____ Yes _____ No

REFERENCE

16. **Number of reference transactions** (16) _____
- 16a. Is the reference transactions figure based on sampling? (16a) _____ Yes _____ No

CIRCULATION

17. Number of initial circulations (excluding reserves) (17) _____

USE OF ELECTRONIC RESOURCES (following COUNTER definitions)

18. Number of successful full-text article requests (journals) (18) _____

19. Number of regular searches (databases) (19) _____

20. Number of federated searches (databases) (20) _____

INTERLIBRARY LOANS

21. Total number of filled requests provided to other libraries (21) _____

22. Total number of filled requests received from other libraries or providers (22) _____

DOCTOR'S DEGREES AND FACULTY

23. Number of Doctor's Degrees awarded in FY2011-2012 (23) _____

24. Number of fields in which Doctor's Degrees can be awarded (24) _____

25. Number of full-time instructional faculty in FY2011-2012 (25) _____

ENROLLMENT – FALL 2011

26. Full-time students, undergraduate and graduate (26) _____

27. Part-time students, undergraduate and graduate (27) _____

28. Full-time graduate students (28) _____

29. Part-time graduate students (29) _____

FOOTNOTES

NOTE: Any large shifts in reported data compared to last year should be explained with a footnote.

Submit the completed questionnaire
By April 30, 2013

For assistance, please e-mail Counting Opinions via
Lindsay Thompson (acrlsupport@countingopinions.com)
Tel. (800) 521-4930

2012 ACRL Trends Questions

In October 2011 the ACRL Board approved a revision of the ACRL Standards for Libraries in Higher Education. The following four questions are meant to gauge its usefulness at this time.

1. Are you aware of the 2011 revision of this document?

- Yes
- Yes, but our library has not used it yet.
- No, we are not aware of the document.

2. If you are aware of these Standards but have not used them, please share your reasons. (Check all that apply)

- Desire quantitative guidelines
- Have an assessment plan in place
- Have not used yet, but plan to in the future
- No campus support for use of library standards
- Too many procedural/implementation questions about the Standards
- Use regional accreditation standards instead

3. If you have used the document, please specify the use. (Please check all that apply). For each one checked, indicate level of usefulness: Very useful / Somewhat useful / Not at all useful

- To justify library budget
Very useful / Somewhat useful / Not at all useful
- To justify staff maintenance or expansion
Very useful / Somewhat useful / Not at all useful
- To justify collection upgrade
Very useful / Somewhat useful / Not at all useful
- To justify improvement of services in general
Very useful / Somewhat useful / Not at all useful
- To set or measure benchmarks for library improvement
Very useful / Somewhat useful / Not at all useful
- To prepare accreditation reports
Very useful / Somewhat useful / Not at all useful
- To engage in library self-study
Very useful / Somewhat useful / Not at all useful
- As a guide for strategic planning
Very useful / Somewhat useful / Not at all useful
- To assess the library's performance
Very useful / Somewhat useful / Not at all useful
- To orient/educate college administration
Very useful / Somewhat useful / Not at all useful
- To facilitate conversations about the library
Very useful / Somewhat useful / Not at all useful
- Other (please describe how you used the document, and whether you found it useful for that purpose)

4. Please rate the overall usefulness of the Standards for your purposes:

- Very useful
- Somewhat useful
- Not useful at all

5. Does your library use social media? Y/N

6. If yes, what social media does your library use? (Select all that apply)

- Blogs/microblogs
- Delicious or similar social bookmarks
- Facebook
- Flickr
- IM
- Podcasts
- Reading lists/saving articles such as Mendeley
- RSS
- Twitter
- Wikis
- Other, please specify

7. If yes, for what purposes? (Select all that apply)

- Book clubs or similar activities
- Communication of problems such as downtime for the catalog, databases, etc.
- Community building
- Friends of the Library
- Learn more about your users
- Marketing of events
- Promotion of library services
- Respond to feedback, suggestions, complaints
- Other, please specify

